



*Please reply to:*

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Date: 05 January 2026

## **Notice of meeting**

### **Community Wellbeing and Housing Committee**

**Date:** Tuesday, 13 January 2026

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Community Wellbeing and Housing Committee**

Councillors:

|                            |                   |            |
|----------------------------|-------------------|------------|
| S.M. Doran (Chair)         | M. Bing Dong      | S.A. Dunn  |
| M.M. Attewell (Vice-Chair) | J.R. Boughtflower | R.V. Geach |
| M. Arnold                  | M. Buck           | K.M. Grant |
| C. Bateson                 | R. Chandler       |            |

Substitute Members: Councillors S.N. Beatty, H.S. Boparai, T. Burrell, S. Gyawali and A. Mathur

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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## Agenda

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**1. Apologies and Substitutes**

To receive apologies of absence and notification of substitutions.

**2. Minutes**

**5 - 8**

To confirm the minutes of the meeting held on 18 November 2025 as a correct record.

**3. Disclosures of Interest**

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.

**4. Questions from members of the Public**

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

**5. Update from the Environmental Health Department on Houses in Multiple Occupation (HMOs)**

**9 - 20**

Committee is asked to consider the contents of the report and note progress with ongoing work to deal with HMOs and the planned next steps.

**6. Annual Grant Awards 2026/27**

**To Follow**

Committee is asked to consider the Annual Grant Awards for 2026/27.

Report to follow.

**7. Community Wellbeing & Housing - Budget, Fees and Charges, and Capital Programme for 2026/27**

**To Follow**

Committee is asked to

1. Review the draft detailed revenue budget for 2026/27 for the Community Wellbeing and Housing Committee and agree any amendments
2. Review the draft capital budget for 2026/27 for Community Wellbeing and Housing Committee, and
3. Recommend to Corporate Policy and Resources Committee to approve the proposed detailed Revenue Budget and Capital Programme proposals for the Committee.

Report to follow.

**8. Forward Plan 21 - 24**

To consider the Forward Plan for committee business.

**9. Exclusion of Public and Press (Exempt Business)**

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

**10. Service Plans**

Committee is asked to consider the Service Plans for the Community Wellbeing and Housing Committee.

|    |  |                  |
|----|--|------------------|
| a) | Leisure and Community Development Service Plan | <b>To Follow</b> |
| b) | Housing Benefits Service Plan                  | <b>25 - 36</b>   |
| c) | Housing Options Service Plan                   | <b>37 - 48</b>   |
| d) | Independent Living Service Plan                | <b>49 - 64</b>   |
| e) | Environmental Health Service Plan              | <b>65 - 98</b>   |
| f) | Harper House/White House Service Plan          | <b>To Follow</b> |